

Requesting cars for placement in RVP

1. From the inventory Screen – Go to your **INBOUND** (this is the only section you can request cars for placement in)

Inventory

Total Equipment : 10 | Last updated : October 12, 2022

The screenshot shows the 'Inventory' screen with a sidebar on the left containing a 'Stations' menu. The main area displays a summary of equipment status: 'En Route: 0', 'Inbound: 3', 'On Hand: 0', and 'Outbound: 0'. The 'Inbound: 3' button is highlighted with a blue box and a red arrow. Below this is a table of equipment items.

Equipment	Station	Track	Seq	Shipment Type	Cmnt	Waybill No
<input type="checkbox"/> AEX 009839	ALICE	HOUSE	1	Inbound		999999
<input type="checkbox"/> NATX 160283	COLUM	CAGYREC	2	Inbound		282126
<input type="checkbox"/> TILX 203120	CTNMT	817	1	Inbound		306770

2. Click the car you want place at your facility

Click on the **ACTION** panel

Once you do, it will isolate your car - then click **ACTION** again

Once the drop-down box opens, choose **PLACE**

Inventory

Total Equipment : 10 | Last updated : October 12, 2022 at 10:10 AM

Saved Views

The screenshot shows the 'Inventory' screen with the 'ACTION PANEL' header. The table below shows a single row of equipment. The 'Spot' checkbox is checked. The 'ACTION' button is highlighted, and a dropdown menu is open, showing the 'Place' option selected.

Spot	Station	Track	Equip. ID	Shipment Type	Waybill No	Kind	Equip Type	L/E	Commodity	Last Move Type	Act
<input checked="" type="checkbox"/>	ALICE	HOUSE	AEX 009839	Inbound	999999		C214	E	**EMPTY**	ICHR	ACTION

- Create Bill
- Bad Order
- Hold
- Intra Plant
- Move
- Out of Storage
- Place**
- Reject
- Release & Reload
- Release Empty
- Release in Same Status

3. Once the screen below appears, drop down to choose the track you want to use for placement

Also, enter the spot to place the car

Click **APPLY**

Spot	Station	Track	Equip. ID	Shipment Type	Waybill No	Kind	Equip Type	L/E	Commodity	Last Move Type	Action Result
1	ALICE	Track*	AEX 009839	Inbound	999999	(train icon)	C214	E	**EMPTY**	ICHR	

4. Once the track and spot have been applied you will receive a confirmation screen
Click **CONFIRM** – this will notify Operations of the request and generate an email confirmation to the email on file in your RailConnect account

Place

You are about to Place (1)1 Equipment. Do you want to confirm the operation?

Cancel Confirm

Please contact transtech@gwrr.com if you have any questions about this or any other actions in RailConnect.