

Billing a loaded car from RVP

1. From the inventory screen – go to ON HAND

Inventory

Total Equipment : 10 | Last updated : October 05, 2022 at 12:46 PM | Saved Views

AGFS

- Stations
- ALICE : ALICEVILLE
- HOUSE : ALICE HOUSE TRACK
- COLUM : COLUMBUS
- CAGYREC : CAGY REC INTCHG
- CTNMT : CANTONMENT
- R17 : R17-YARD 17

En Route: 0 | Inbound: 0 | **On Hand: 5** | Outbound: 0

<input type="checkbox"/>	Equipment	Station ↑	Track ↑	Seq ↑	Shipment Type ↑	Cmnt	Waybill No	Kind	Equip Type	Equip Kind	L/E
<input checked="" type="checkbox"/>	LRS 100068	MACMI	RUNAROUND	10	On Hand		585876		B435	B5H	E
<input type="checkbox"/>	LRS 016973	MACMI	RUNAROUND	11	On Hand		647477		A402	A5S	E
<input type="checkbox"/>	SBLX 024181	MACMI	RUNAROUND	28	On Hand		213520		T204	T	E
<input type="checkbox"/>	SHQX 001510	MACMI	RUNAROUND	29	On Hand		213521		C112	CH	E
<input type="checkbox"/>	GPSX 000589	MACMI	RUNAROUND	30	On Hand		213522		E507	E	E

Selected Equipment 0/5 ACTION PANEL

2. Choose the car you would like to put loaded billing on – click a check to the left of it

En Route: 0 | Inbound: 0 | **On Hand: 5** | Outbound: 0

<input type="checkbox"/>	Equipment	Station ↑	Track ↑	Seq ↑	Shipment Type ↑	Cmnt	Waybill No	Kind	Equip Type	Equip Kind	L/E
<input checked="" type="checkbox"/>	LRS 100068	MACMI	RUNAROUND	10	On Hand		585876		B435	B5H	E
<input type="checkbox"/>	LRS 016973	MACMI	RUNAROUND	11	On Hand		647477		A402	A5S	E
<input type="checkbox"/>	SBLX 024181	MACMI	RUNAROUND	28	On Hand		213520		T204	T	E
<input type="checkbox"/>	SHQX 001510	MACMI	RUNAROUND	29	On Hand		213521		C112	CH	E
<input type="checkbox"/>	GPSX 000589	MACMI	RUNAROUND	30	On Hand		213522		E507	E	E

Selected Equipment 1/5 ACTION PANEL

3. Click on ACTION PANEL – the next screen will show the car you chose only

Drop the ACTION panel down and choose CREATE BILL

Inventory

Total Equipment : 10 | Last updated : October 05, 2022 at 12:46 PM | Saved Views

ACTION PANEL

Listed Equipment : (1)1 ACTION

<input checked="" type="checkbox"/>	Spot	Station	Track	Equip. ID	Shipment Type	Waybill No	Kind	Equip Type	L/E	Commodity	Last Move Type
<input checked="" type="checkbox"/>	<input type="checkbox"/>	MACMI	RUNAROUND	LRS 100068	On Hand	585876		B435	E	PULPBOARD	ICHR

Create Bill
Bad Order
Hold
Intra Plant
Move

4. Once you click CREATE BILL, your Electronic Bill of Lading Screen will appear with your patterns to choose from. Choose the pattern that you will be using for the chosen car, click on the BLUE hyperlink to choose it.

Select a Pattern to Create BOL for Shipper AG55HAPPAPPIN

Status: Active ▾ Pattern ID: Origin: Destination:

Consignee: STCC: Description: Pay Method:

Reference Qual: Reference Number:

Payer of Freight: Care Of Customer: Route: ROAD 1 JCT 1 ROAD 2 JCT 2 ROAD 3 JCT 3

Total Records Found: 4

Pattern ID	Origin	Destination	Consignee	STCC	Send to Road	STCC Description	TMC	
CANADA_2_MEXICO	TORONTO, ON	TORONTO, ON	THE TACO PLACE	4901105	AG55	CARTRIDGES FOR WEAPONS	R	<input type="checkbox"/>
HAZMAT	NEW HAVEN, CT	GUELPH, ON	PDI BULK LIQUIDS	4940129	AG55	ENVIRONMENTALLY HAZARDOUS SUBSTANCE, LIQUID, N.O.S	R	<input type="checkbox"/>
OGRY-CN	.	.			AG55		R	<input type="checkbox"/>
TEST-CC	ARCOLA, IN	NORTHAMPTON, PA	HOROWEEN LEASING	0134910	AG55	VEGETABLE SEEDS	R	<input type="checkbox"/>

5. Once you choose a billing pattern, enter the required fields, and click CREATE & SEND

Quick Entry Screen For New Bill Of Lading

- **Create** : Click on "Create" to create and then view the BOL to complete and send EDI to railroad.
- **Create And Send** : Click on "Create And Send" to create and send the BOL directly to the railroad without viewing the BOL prior.

Field Name	Data	Required
*BOL Number	<input type="text"/>	Yes
*Equipment Initial	LRS	Yes
*Equipment Number	100068	Yes
*Net Weight	<input type="text"/>	Yes

6. You should receive a validation page that looks like the below:

Validation Page

Equip Init	Equip Nbr	BOL No	BOL Date	Successful - BOL Sent
LRS	100068	ABC123	10/5/2022	

This will notify the Railroad that your car is loaded and ready to be pulled