Placing a car order in RVP

1. From the Dashboard screen, click the 3 horizontal lines and go to PLANNING



2. From PLANNING – Choose CAR ORDERS

	Connect			
Dashboard				
Inventory				
Planning ^ Car Orders General Placement		0	BAD ORDER EQUIPMENT STATUS	
Shipping ~			0 - 2.1% Bad Order Equipment	96
		₽		Bad Order

3. Click – NEW ORDER in the upper right-hand corner

Car Order		New O)rder
Sort by: Want Date 👻	Ŧ	Car Order# 54 Date Wanted: July 06, 2022 Open	
	Status : Open		

4. Click on the pattern ID you wish to order cars then click NEXT

(Your car order patterns will be listed here, choose one to order cars)

If you don't see patterns here and need to add, please contact transtech@gwrr.com



5. Drop down the TRACK menu to choose the TRACK you want the cars to be placed



6. Enter the # of cars you would like on your service day from the calendar

SUN		MON	TUE	WED	THU	FRI	SAT	Week Totals
	12	13	14	15	16	Daily Cars	Daily Cars	0 CLEAR
	19	20	21	2	23	24	25	
Daily Cars 0		Daily Cars	Daily Cars 0	5	0 Daily Cars	Daily Cars 0	Daily Cars 0	5 CLEAR
	26	27	28	2	30	01	02	
- Daily Cars		Daily Cars	0	Daily Cars	O Daily Cars			0 CLEAR

7. Once the track and # of cars for a specific day are chosen on the calendar and you are ready to order, click PLACE THE ORDER In the upper right-hand corner

