

**Genesee & Wyoming, Railroad Services, Inc.**  
**13901 Sutton Park Dr., Suite 160, Jacksonville, FL 32244**

**INDUSTRIAL TRACK AGREEMENT INFORMATION SHEET**

In all situations involving service to a shipper on a private track (Industry owned) either on or off Railroad property, an Industrial Track Agreement (“ITA”) should be entered into between the parties prior to service. The Real Estate Department requires the following minimum information in order to prepare and process such a document. Please return completed form with schematic.

*Note: ALL new track to be constructed, as well as additions to existing trackage MUST be approved by the G&W-Engineering prior to commencement of construction or request submittal for an ITA.*

1. Complete Legal Name of Shipper/Receiver: \_\_\_\_\_
2. Type of Applicant (please mark one): Corporation \_\_\_\_\_ Individual \_\_\_\_\_ Partnership \_\_\_\_\_
3. State of Incorporation: \_\_\_\_\_
4. Mailing Address: \_\_\_\_\_
5. Physical Address of Shipper for overnight service: \_\_\_\_\_
6. Physical Address of Industry Track: \_\_\_\_\_
7. Contact Person: \_\_\_\_\_ Title: \_\_\_\_\_
8. Phone No. (\_\_\_\_) \_\_\_\_\_ Fax No.: (\_\_\_\_) \_\_\_\_\_ Email: \_\_\_\_\_
9. Railroad Name: \_\_\_\_\_
10. Is Shipper exclusive user of track? \_\_\_\_\_ Private Cars/RR Cars (Circle One) Railcar Length \_\_\_\_\_
11. Latitude \_\_\_\_\_ Longitude \_\_\_\_\_
12. Does Railroad enter Customer’s property? Yes or No (Circle One)
13. Does Customer enter Railroad property? Yes or No (Circle One)
14. Nearest City: \_\_\_\_\_ County: \_\_\_\_\_ State: \_\_\_\_\_ Subdivision: \_\_\_\_\_
- \*15. All commodities to be handled on track (**Include STCC & Descriptions with MSDS**): \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

(Not all hazmat commodities are acceptable and hazmat commodities may require additional charges. **\*MUST LIST ALL COMMODITIES AND THEIR STCC NUMBERS.**)

**Processing time is approximately 6-8 weeks**

\*Dated: \_\_\_\_\_

\*Signature: \_\_\_\_\_

\*Name Printed: \_\_\_\_\_

\*Title: \_\_\_\_\_

Please return completed form with schematic showing track or plans for new construction for approval and fees if applicable to: Genesee & Wyoming Railroad Services, Inc., Real Estate Department, 13901 Sutton Park Drive South, Suite 160, Jacksonville, FL 32224. Track sketch must accompany application. **Incomplete applications will be declined and returned and delay the process.** For further information please visit <http://www.gwrr.com>

**Applicable Fees May Apply and may change without notice:** \$1,000.00 (U.S.) document preparation fee and \$1,500.00 (U.S.) Engineering review fee (for new track construction only).

**To Expedite:** Additional \$1,750 processing fee (U.S.)

**(RAILROAD ONLY)**

1. Total Length of Track from Point of Switch (P.S.) to end of track: \_\_\_\_\_ ft. Mile Post \_\_\_\_\_
2. No. of switches owned by RR: \_\_\_\_\_ Length of turnout (P.S. to boundary of RR property): \_\_\_\_\_
3. Track name: \_\_\_\_\_ Track number: \_\_\_\_\_ Track class: \_\_\_\_\_
4. Is Shipper exclusive user of track? \_\_\_\_\_ Private Cars/RR Cars (Circle One) Railcar Length \_\_\_\_\_
5. No. of switches owned by RR: \_\_\_\_\_ Length of turnout (P.S. to boundary of RR property): \_\_\_\_\_
6. Ownership: P.S. to property line Railroad Property line to end of track \_\_\_\_\_
7. Maintenance: P.S. to Clearance Point (C.P.) Railroad (If not, who?) \_\_\_\_\_  
C.P. to end of track \_\_\_\_\_
8. Is track lease within yard limits? Yes or No (Circle One)
9. Estimated annual volume: \_\_\_\_\_

**(Answer #10 only if new construction)**

10. New Construction of Track? Yes or No (Circle One)
  - a. Mile Post at P.S. (Point of Switch) \_\_\_\_\_
  - b. Track construction: Who bears cost of construction? ( ) Industry ( ) Railroad
  - c. Who bears cost construction of RR Switch/Turnout? ( ) Industry ( ) Railroad
  - d. Railroad Switch-Turnout Constructed by: ( ) Railroad ( ) Industry ( ) Railroad ( ) Industry expense.