

Genesee & Wyoming Railroad Services, Inc.

Real Estate Department, 13901 Sutton Park Dr., S, Suite 270, Jacksonville, FL 32224

APPLICATION FOR ROADWAY ON RAILROAD PROPERTY OR RAILROAD CROSSING

Incomplete or Inaccurate Information will delay application request

Section 1 - Applicant Data

Complete Legal Name of Applicant
to appear on License Agreement
(Facility Owner):

Applicant Mailing Address:

Applicant Overnight Address:

Accounts Payable Address:

Applicant Contact
Name & Title:

Telephone
Number:

Email Address:

Emergency Contact (in case of
derailment or fallen/wire pole etc.):

Emergency
Telephone
Number:

Type of Entity:

- Corporation Partnership Sole Proprietor Individual
 Municipality Developer Other*

*If other please explain:

State of
Incorporation or

Contact during Application Process:

Name:

Telephone
Number:

Email Address:

Section 2 - Location Data

Railroad Name: _____ Estimated Start Date _____
Nearest City: _____ County: _____ State: _____

**REQUIRED: Latitude/Longitude
(Convert to Decimal Format)
(ex 12.3456789/-64.101112):** _____

**Address of proposed worksite
(city, state and zip code):** _____

Railroad Subdivision - if known _____ **US DOT/AAR Crossing Number - if available** _____

Section 3 - Facility Type

Facility Type: Crossing Crossing & Roadway Parallel Roadway
 New Crossing Existing Crossing Relocate New Roadway Existing Roadway Other
Use of Facility: Individual Access Farm Access Commercial Access Construction Access Public Use Other
 Pedestrian Underpass Pedestrian Overpass Residential Development Commercial Development

If use of existing crossing/roadway please provide agreement number: _____ If Other or revision to existing facility please explain (Required): _____

Is Crossing/Road to be Permanent or Temporary? Permanent Temporary
If Temporary, Estimate Time Needed: _____
Number of Property Owners Crossing/Roadway will serve: _____ Number of Trips over Crossing/Roadway Per Day: _____

Section 4 - Crossing Specifications

Width of Crossing on Railroad Right-of-Way: _____ Angle Crossing will Cross Tracks: (90 degrees preferred) _____
Length of Crossing on Railroad Right-of-Way: _____
Material to be Used: _____

Section 5 - Roadway Specifications

Width of Roadway on Railroad Right-of-Way: _____

Length of Roadway on Railroad Right-of-Way: _____

Distance from Center of Parallel Roadway to Nearest Track: _____

Material to be Used: _____

Section 6 - Purpose of Crossing/Roadway

General Purpose of Crossing/Roadway: _____

If the land accessed by crossing/roadway will be subdivided, please explain in detail: _____

Will crossing/roadway be utilized by single or multiple parties? Please explain in detail: _____

Existing Agreement

Does applicant have another crossing in vicinity?

Yes

No

If so, where: _____

If Applicant holds any Existing Agreements List Agreement Numbers and attach copies of each existing Agreement: _____

IMPORTANT!

Prior to application submittal, it is recommended that any questions concerning this application should be submitted to the Real Estate Department of Genesee & Wyoming Railroad Services, Inc. All questions or

Plans for proposed installation of a new crossing shall be submitted to and approved by the Railroad on behalf of itself, its subsidiaries and affiliates and designated engineer before work can begin!! Material and installation are to be in strict accordance with Railway engineering specifications.

Materials and installations are to be in strict accordance with specifications of National Electrical Safety Code, AREMA, current edition, and requirements of the Railroad.

If Application is Approved:

1. Applicant agrees to sign the Railroads standard Crossing or Roadway Agreement, which will provide that the applicant will perform all grading of approach roads and install culvers and gates to meet Railroad engineering standards.
2. To reimburse railroad for any cost incurred by Railroad incident to the installation, maintenance and/or supervision necessitated by the installation, altering pole line if required and removing the crossing or roadway and gates if the crossing is temporary or if the Agreement is later cancelled.
3. To furnish liability insurance as required by Railroad in which applicant will assume all liability for accidents or injuries that arise as a result of this application.
4. Applicant will be responsible for keeping gates closed, rail flange ways free of obstruction and vegetation, cut in all four quadrants. Application will attach a location sketch showing pertinent details and a North arrow.

Upon application approval, applicant agrees to reimburse Railroad for any cost incurred by Railroad incident to the installation, maintenance and/or supervision necessitated by the installation. Applicant further agrees to assume all liability for accidents or injuries that arise as a result of this installation.

This section must be completed in full, signed and dated prior to submittal to the Real Estate Department for processing, Incomplete or Inaccurate Information will delay application request and may incur additional fees. Unsigned applications will be returned to the applicant for signature.

Section 7 - Insurance Requirements - US Roads

Insurance Requirements prior to any construction project - Both the Utility Owner and the Contractor completing installation are required to provide proof of current Commercial General Liability Insurance. Prior to construction the Contractor is required to provide current proof of Railroad Protective Liability Insurance.

General Liability insurance must meet the minimum requirements of \$2M per occurrence and \$6M aggregate per the terms of the written contract.

The General Liability certificate is required to show proof of **CG2417 or its equivalent**. (*Contractual Liability Railroads*)

Evidence of **Workers Compensation** must be provided on certificate and meet the minimum requirements of \$1M.

Certificate Holder naming *(specified Railroad)* ****Specified Railroad names can be found at www.gwrr.com****

General Liability and Umbrella/Excess Liability provides additional insured status to the certificate holder and any other party(ies) specified in or required by written contract between the named insured and the certificate holder.

Where applicable and permitted by law, all policies include a blanket automatic waiver of subrogation endorsement that provides this feature in favor of the certificate holder and any other party(ies) specified in or required by written contract between the named insured and the certificate holder.

Prior to Construction or any access within 50' of Railroad a current **Certificate of Railroad Protective Liability insurance (RPL)** which shows the **specific Railroad** as named Insured. If the Contractor does not carry a policy of Railroad Protective Liability insurance, this coverage can be secured through the railroad. An application and current Fee structure for this coverage is available upon request.

Section 8 - Insurance requirements - Canadian Roads

Insurance Requirements prior to any construction project - Both the Utility Owner and the Contractor completing installation are required to provide proof of current Commercial General Liability Insurance.

General Liability insurance must meet the minimum requirements of \$2M per occurrence and \$2M aggregate per the terms of the written contract.

Where applicable, the General Liability certificate is required to show proof of **CG2417 or its equivalent.**
(Contractual Liability Railroads)

Evidence of **Workers Compensation** must be provided on certificate and meet the minimum requirements of \$1M.

Certificate Holder naming *(specified Railroad)* ****Specified Railroad names can be found at www.gwrr.com****

General Liability and Umbrella/Excess Liability provides additional insured status to the certificate holder and any other party(ies) specified in or required by written contract between the named insured and the certificate holder.

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This section must be completed in full, signed and dated prior to submittal to the Real Estate Department for processing, Incomplete or Inaccurate Information will delay application request and may incur additional fees. Unsigned applications will be returned to the applicant for signature.

Date: _____ Signature: _____

Phone Number: _____ Printed Name: _____

Fax Number: _____ Title: _____

Contact Email Address: _____

Please make check payable to the Railroad in question. W-9 information available upon request.

Mail the application for proposed project, in duplicate along with the applicable non-refundable fee(s) in U.S. Funds (Canadian Applicants please pay in Canadian Funds plus HST) to:

Genesee & Wyoming Railroad Services, Inc.
Real Estate Department
13901 Sutton Park Dr., S., Suite 270
Jacksonville, FL 32224

In order for the application to be complete ALL required details pertinent to the proposed installation must be completed in full and submitted along with the following non-refundable fees:

	# of Copies	Amount Due	Description
<input type="checkbox"/>	1	\$1,000	Completed Road Crossing Application and processing fee.
<input type="checkbox"/>	1	\$1,750	Engineer review fee, plans/drawings, no larger than 11 x 17. Larger drawings may incur additional engineering fees.
<input type="checkbox"/>	1	\$1,750	Completed Contractor's Access/Occupancy Application and Fee.
		\$4,500	

Standard Application processing takes approximately 6-8 weeks. Incomplete application and plans not meeting engineering specifications will cause a delay in the processing of applications. Current utility specifications and checklist can be found the in the application packet.

Entering or working on the railroad right of way or any other railroad property without the permission of the railroad is trespassing and illegal. Violators risk the possibility of serious, even fatal injury and will be prosecuted.