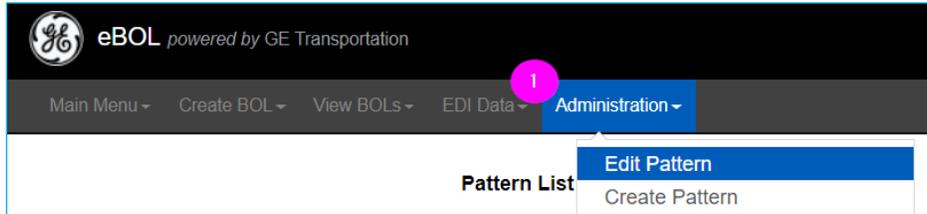


## How to change pattern email notifications

How to make this update in EBOL:

1. **ADMINISTRATION** > **EDIT PATTERN** > then click **EDIT** next to the pattern that needs updated
2. Click **Notifications** - You can delete or add email addresses here to receive notifications for when this pattern is used.
3. **To Delete** – put a **check mark** next to the email you wish to remove, then click **Delete**
4. **To Add** – click **Insert**, then type in the email address you wish to add to receive notifications, click **OK**



Pattern ID	Edit	Rename	Origin	Destination	Consignee	STCC	Send to Road	STCC Description	TMC	
BROKER-TEST	<a href="#">Edit</a>	<a href="#">Rename</a>	JACKSONVILLE, FL	TORONTO, ON		4901105	AG55	CARTRIDGES FOR WEAPONS	R	<input type="checkbox"/>
HAZMAT	<a href="#">Edit</a>	<a href="#">Rename</a>	JACKSONVILLE, FL	JACKSONVILLE, FL		4901105	AG55	CARTRIDGES FOR WEAPONS	R	<input type="checkbox"/>
TEST-CC	<a href="#">Edit</a>	<a href="#">Rename</a>	JACKSONVILLE, FL	SAGINAW, MI		4901105	AG55	CARTRIDGES FOR WEAPONS	R	<input type="checkbox"/>

**Pattern Entry Screen**  
( Pattern ID: TEST-CC )  
Minimum EDI required fields indicated by (\*)

Verify Save/Continue

**Parties to Notify Automatically via Email when this BOL is sent**

The following parties are set up only for e-mail notification.  
These parties may or may not be a party included in the EDI bill.

Insert Delete

Email	Party to notify	
AG55CS@GWRR.COM		<input type="checkbox"/>
OLDODATED@EMAIL.COM		<input checked="" type="checkbox"/>

3 To delete an old email, put a check mark here and select "Delete"

4 To add a new email, click Insert

Insert Notify Party Detail

Full Name

Email Address

Type new email here, click OK

OK Cancel

2 Notification Setup